



J-1 Summer Work/Travel Program Terms and Conditions

Program Sponsor: American Pool Enterprises, Inc.

Please read this document very carefully, and make certain that you understand it fully before moving forward with our program. If you have any questions, regarding this document, please contact your local in country representative or call our office headquarters in Owings Mills, Maryland toll free at 1-866-IGO2USA (1-866-446-2872) or (410) 581-7788.

Please be ready to provide proof that:

- You are between the ages of 18 and 28 years old.
- You are currently enrolled in a college or university outside of the U.S.A.
- You are a full time student at the time that you submit your application and you are registered for a full time course load for the semester following your work/travel program.
- You are able to function in an English speaking society.
- You are able to arrive in the U.S.A. before your employment period begins.
- You are able to stay in the United States through the duration of your program.
- You are capable of performing the duties and tasks outlined in your job description.

Please know that you are agreeing to the following conditions:

- You are required to report to and work for the employer listed in section #1 of your DS-2019 form. **(Failure to do so will result in dismissal from the program)**
- While living in the United States, you will follow all federal, state, and local laws along with the rules and regulations of United Work and Travel, a division of American Pool Enterprises, Inc. **Failure to do so will result in dismissal from the program.**
- **You will check in with United Work and Travel, a division of American Pool Enterprises, Inc. within 48 hours of your arrival to the United States by telephone or by internet.** Our toll free phone number for check in is 1-866-IGO2USA. (1-866-446-2872) and our website to check in online is www.americanpool.com
- Failure to check in will result in the immediate loss of insurance and you will fall out of J-1 status in the USA.
- You will participate in an orientation provided by your local United Work and Travel recruitment representative.
- You will not work past the program end date listed on your DS 2019 form.

_____Initials

- You must notify United Work and Travel, a division of American Pool Enterprises, Inc. within 72 hours of any change in your employment and living situation.

Please know that you must understand the following:

- The DS-2019 form that is issued to you by American Pool Enterprises, Inc. enables you to apply for a J-1 work/travel visa. The United States embassy or consulate will either grant or deny your application for a visa. We cannot change their decision.
- Even if you receive a visa, your entrance to the United States may be denied by the U.S. department of Immigration and Naturalization.
- If United Work and Travel, a division of American Pool Enterprises, Inc. dismisses you from your program, you must leave the United States within 15 days or you will face further penalties.
- **You must bring enough money to the United States to cover food, housing, and other personal expenses for a period of up to three weeks. This should be approximately \$500-\$700.**

As a program participant, you must understand that:

- You will be placed in a position with an employer in the United States. If you withdraw from the job offer after your position is confirmed, you will forfeit your entire program fee.
- You must report to the employer listed in section #1 of your of your DS 2019 form. Failure to do so will result in dismissal from the program.
- **You cannot choose to leave your employer without valid reason. This will result in dismissal from the program.**
- **If you leave your position without contacting United Work and Travel, a division of American Pool Enterprises, Inc. within 48 hours you will be dismissed from the program.**
- Your employer may terminate your employment at any time for misconduct or poor job performance. We will not be responsible for finding you other employment. You may be dismissed and asked to leave the program within 15 days.
- You must not work beyond your program end date listed on your DS 2019 form.
- You will leave the USA within 30 days of your program end date listed on your DS 2019 form.
- Your J-1 Summer Work/Travel Visa cannot be extended.
- It is your responsibility to leave the United States once your program has ended and your visa expires. You are not able to change your visa status!
- American Pool Enterprises, Inc. is your sponsor. If you have a concern regarding your employer, we will be happy to help you; however, we cannot guarantee any results from uncooperative employers.

_____Initials

Refunds:

- **In case of a visa denial or voluntary cancellation prior to job confirmation, United Work and Travel will refund your Program Costs. However, your application fee of \$100.00 plus an additional \$50.00 of your program fees are non refundable. In order to receive your refund, UWT must receive your original DS 2019 form, a copy of your passport (picture page and page stamped by the US Embassy) and a letter from the U.S. embassy or your recruiting agent stating your request for a refund or reason of denial.**
- **There will be no refund on voluntary cancellations after your DS-2019 visa documents have been issued and your employment is confirmed.**
- **All Refunds will be issued directly back to your recruiting agent in your home country.**

By signing below, you are agreeing that:

- 1. I have read this document carefully and fully understand these Terms and Conditions as they are written in English.*
- 2. I will abide by and follow these Terms and Conditions presented to me by my sponsor, American Pool Enterprises, Inc.*
- 3. I understand that United Work and Travel is a division of American Pool Enterprises, Inc.*

Program Participant:

Signed _____ Date _____

Print Name _____

Recruiting Agent:

Signed _____ Date _____

Print Name _____

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