



H2B Visa Program Terms and Conditions

Please read this document very carefully, and make certain that you understand it fully before moving forward with our program. If you have any questions, regarding this document, please contact your United Work and Travel representative or call (1-866-446-2872) or email (Service@unitedworkandtravel.com) our office headquarters in Owings Mills, Maryland.

Please be ready to provide proof that:

- You are able to function in an English speaking society.
- You are able to arrive in the U.S.A. before your employment period begins.
- You are able to stay in the United States through the duration of your program.
- You are capable of performing the duties and tasks outlined in your job description.

Please know that you are agreeing to the following conditions:

- You will report to and work for the employer listed on your I-797 Form.
- While living in the United States, you will follow all federal, state, and local laws along with the rules and regulations of United Work and Travel. Failure to do so will result in immediate dismissal from the program.
- You will check in with United Work and Travel within 48 hours of your arrival to the United States, either by telephone or through our website (www.unitedworkandtravel.com). Our toll free phone number for check in is 1-866-IGO2USA (1-866-446-2872). Failure to check in will result in the immediate loss of insurance and you will be reported to the Bureau of Citizenship and Immigration Services. (BCIS)
- You will not work past the program end date listed on your I-797 form.

Please know that you must understand the following:

- The I-797 form that is issued to you by United Work and Travel enables you to apply for an H2B visa. The United States embassy or consulate will either grant or deny your application for a visa. United Work and Travel cannot change their decision.
- Even if you receive a visa, your entrance to the United States may be denied by the U.S. department of Immigration and Naturalization.
- If your employer dismisses you from your program, you must leave the United States within 15 days or you will face further penalties.

- You must bring enough money to the United States to cover food and other personal expenses for a period of up to three weeks. This should be around \$500-\$700.

As a program participant, you must understand that:

- You will be placed in a position with an employer in the United States. If you withdraw from the job offer after your position is confirmed, you will forfeit your entire program fee.
- You must report to the employer listed on your I-797 form. Failure to do so will result in dismissal from the program and you will be required to return home.
- **If you leave your position without contacting United Work and Travel you will be dismissed from the program, your H2B visa will be cancelled and be required to return home.**
- Your employer may terminate your employment at any time for misconduct or poor job performance.
- You must not work beyond your program end date listed on your H2B visa and your I-797 form.
- It is your responsibility to leave the United States once your program has ended and your visa expires. You are not able to change your visa status! Failure to obey this rule will result in future problems when trying to reenter the USA.
- If you have a concern regarding your employer, we will be happy to help you, however, we cannot guarantee any results from uncooperative employers.

Refunds:

- **In case of a visa denial or voluntary cancellation prior to job confirmation, United Work and Travel will refund your Program Costs. However, your application fee of \$100 plus an additional \$50 of your program fees are non refundable. In order to receive your refund, UWT must receive a copy of your passport (picture page and page stamped by the US Embassy) and a letter from the US embassy or your recruiting agent stating your request for a refund or reason of denial.**
- **There will be no refund on voluntary cancellations after your visa documents have been issued and your employment is confirmed.**
- **All Refunds for visa denials will be issued directly back to your recruiting agent in your home country.**

By signing below, you are agreeing that:

- 1. I have read this document carefully and fully understand these H2B Terms and Conditions as they are written in English.*
- 2. I will abide by and follow these Terms and Conditions presented to me by United Work and Travel.*

Program Participant:

Signed _____ Date _____

Print Name _____

Recruiting Agent:

Signed _____ Date _____

Print Name _____

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